



Account Set-up Guide

Account Set-Up

1. If you are a new dealer or customer, create a new account at <https://standby.briggsinfohub.com/myaccount.html> (A, Figure 1).

1

Home / My Account

MY ACCOUNT

Manage My Subscriptions **Manage My Devices**

EMAIL ADDRESS
jane@abc.com

PASSWORD

FORGOT YOUR PASSWORD?

LOG IN **A** CREATE ACCOUNT GO TO INFOHUB PORTAL

OR
If you have an active subscription plan, access the portal to manage your devices.

Features Support Contact Us
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BRIGGS & STRATTON
TECHNOLOGY

2. If you are a dealer select "I AM A DEALER" (A, Figure 2). If you are a customer who would like to identify a dealer to monitor your equipment, make sure that "I AM A DEALER" is unchecked. The "Customer Information - FOR NON-DEALERS USE ONLY" box will appear. Select "I WOULD LIKE MY DEALER TO MONITOR MY EQUIPMENT" (B). Then, fill out the information and continue to the next step (C).

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CHECKOUT

1 Account Information 2 Devices & Subscription 3 Payment Information 4 Confirmation

A Dealer Information
 I AM A DEALER

B Customer Information - FOR NON-DEALER USE ONLY
 I WOULD LIKE MY DEALER TO MONITOR MY EQUIPMENT

Account Information

TITLE*
Please Select

FIRST NAME*
LAST NAME*
PHONE NUMBER*
ALTERNATE PHONE NUMBER

Login

EMAIL ADDRESS*
CONFIRM EMAIL ADDRESS*
PASSWORD*
CONFIRM PASSWORD*

Please note, this password is separate from the account password to manage your device

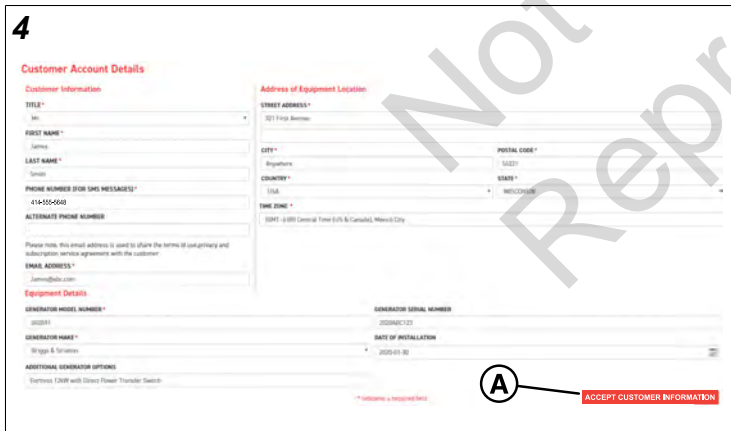
* Indicates a required field

C NEXT STEP

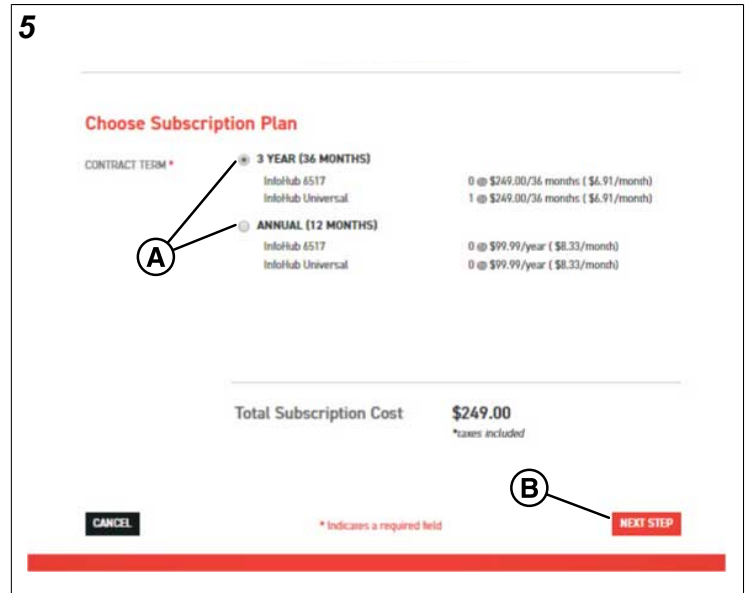
3. Enter the device ESN Number (A, Figure 3). The ESN number can be found in the locations shown (B). If you are a dealer, click "Click to Add" (C) to enter the Customer Account Details page (Figure 4).



4. In the Customer Account Details page, enter the Customer Account and Generator Information and click the ACCEPT CUSTOMER INFORMATION button (A, Figure 4) when completed.



5. Select one of the Subscription Plans (A, Figure 5) and continue to the next step (B).



6. **Dealers:** Enter business or shipping address (A, Figure 6) and billing address details (B) as requested. **Customers:** Enter generator address, not the business address, in the "Business/Shipping Address" field (A) and enter the billing address details (B).
7. Enter the credit card details as requested (C, Figure 6). Make sure you select the "Add" button (D) to validate credit card details.
8. Agree to the Terms of Use, Privacy Policy, and Subscription Services Agreement of this subscription (F, Figure 6).
9. If you would like emails sent to you about product updates, new features and special offers, select the check box (E, Figure 6).

- Select "COMPLETE REGISTRATION" (G, Figure 6) to complete your account set up.

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CHECKOUT

1 Account Information
2 Devices & Subscription
3 Payment Information
4 Confirmation

Business/Shipping Address (A)

STREET ADDRESS*

CITY* POSTAL CODE*

COUNTRY* STATE*

TIME ZONE*

Billing Address (B)

Same as Shipping Address

STREET ADDRESS*

CITY* POSTAL CODE*

COUNTRY* STATE*

Please Add Credit Card Details (C)

CARD TYPE VISA

CARD NUMBER*

CARDHOLDER NAME*

MONTH
- Select One -

YEAR
- Select One -

EXPIRATION DATE*

CVV* (D)

ADD * = Required Field

Send me emails about product updates, new features, and special offers. (E)

I agree to the Terms of Use, Privacy Policy, & Subscription Services Agreement of this subscription. (G)

STEP BACK COMPLETE REGISTRATION

- A subscription confirmation is shown (Figure 7). Examine your account details and make sure that the information is correct.

Note: For customer orders, processed by dealers, the Privacy Policy and Terms of Use acknowledgement is automatically emailed to the customer for acceptance, on behalf of the dealer. Dealers can resend the Terms of Use and Privacy Policy (A, Figure 7) if necessary. Customers will not be visible in infohubsp.com until they have reviewed and accepted legal terms.

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MY ACCOUNT

Logout

For inquiries regarding your account/subscription contact the InfoHub team at 1-822-INFOHUB or use our online contact form Contact Us

Account Information

james.smith@test.com Change Password

James Smith
Generators Inc
3333 Main St.
Milwaukee, WI, 53220
414-555-1234
Gplus@test.com Update Email / Username

Update Account Information

Payment Method
Credit Card *****7538 Update Payment

View Invoices

Subscription

Subscription Terms A-554200003451 Change Subscription Plan

Contract Terms: 36 months
Subscription Term: 2020-02-06 - 2023-02-06
Billable/term: \$249.00
taxes included

Device

Device ID	Package Description	Detail	Edit	Legal Docs Ack
1	1234547890	InfoHub Universal	James Smith	<input type="checkbox"/>

RESEND (A)

- Login credentials for the InfoHub Platform <https://www.infohubsp.com/> will automatically be emailed to you.
- You are now ready to log in to www.InfoHubSP.com to view your generator and set up your alert, report and maintenance notification preferences.
- You can manage your subscription account by logging into "My Account" at <https://standby.briggsinfohub.com/myaccount.html> (Figure 8).

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MY ACCOUNT

Logout

For inquiries regarding your account/subscription contact the InfoHub team at 1-822-INFOHUB or use our online contact form Contact Us

Account Information

james.smith@test.com Change Password

James Smith
Generators Inc
3333 Main St.
Milwaukee, WI, 53220
414-555-1234
Gplus@test.com Update Email / Username

Update Account Information

Payment Method
Credit Card *****7538 Update Payment

View Invoices

Subscription

Subscription Terms A-554200003451 Change Subscription Plan

Contract Terms: 36 months
Subscription Term: 2020-02-06 - 2023-02-06
Billable/term: \$249.00
taxes included

Device

Device ID	Package Description	Detail	Edit	Legal Docs Ack
1	1234547890	InfoHub Universal	James Smith	<input type="checkbox"/>

RESEND (A)

NEW SUBSCRIPTION GO TO INFOHUB PORTAL

- For existing account holders wishing to add additional subscriptions, select "New Subscription" at the bottom of the My Account page (A, Figure 8). Refer to step 3 for instructions on the completion of adding the new subscription. You will need to review and accept legal terms when adding an additional subscription (F, Figure 6). Your payment method that is already on file will be used, a new payment method will not need to be entered to make a new customer subscription.

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